

## NBC METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • Fax: 303-987-2032  
<https://nbcmd.colorado.gov>

### **NOTICE OF REGULAR MEETING AND AGENDA**

#### **Board of Directors:**

Charles D. Foster  
Erika Kelley (Coming)  
Joseph Zanone  
VACANT  
VACANT  
Peggy Ripko

#### **Office:**

President  
Treasurer  
Assistant Secretary  
  
Secretary (not an elected position)

#### **Term/Expiration:**

2027/May 2027  
2027/May 2027  
2029/May 2029  
2027/May 2027  
2029/May 2029

DATE: Wednesday, June 4, 2025

TIME: 3:00 p.m.

PLACE: Zoom Meeting: The meeting can be joined through the directions below. \*  
*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZZc1VMWTJFZjFHdz09>  
Meeting ID: 862 6755 0643  
Passcode: 987572  
Dial in: 1-719-359-4580

#### I. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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#### II. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
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- B. Confirm a quorum, location of meeting, posting of meeting notice and the 24-hour posting location. Approve Agenda.
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- C. Discuss results of May 6, 2025 Regular Election (enclosure).
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D. Consider appointment of Officers:

President: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

E. Consider authorizing interested Board Members to attend the 2025 Special District Association's Annual Conference in Keystone on September 16, 17, and 18, 2025

III. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda (enclosures).

- a. Ratify approval of Service Agreement between the District and Linx Multimedia, LLLP for Park Bench Replacement.
- b. Ratify approval of Service Agreement between the District and Environmental Designs, Inc. for Landscape Maintenance Services.
- c. Ratify approval of Change Order No. 14 to Service Agreement for 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for grading and top soil in the amount of \$3,384.
- d. Ratify approval of Change Order No. 15 to Service Agreement for 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for tree replacement in the amount of \$27,897.
- e. Ratify approval of Change Order No. 16 to Service Agreement for 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for winter watering in the amount of \$1,310.
- f. Ratify approval of Change Order No. 1 to Service Agreement for Landscape Maintenance Services between the District and Environmental Designs, Inc. for annual flowers, fertilization and weeding in the amount of \$7,486.
- g. Ratify approval of Change Order No. 2 to Service Agreement for Landscape Maintenance Services between the District and Environmental Designs, Inc. for flower bed conversion in the amount of \$11,263.

#### IV. FINANCIAL MATTERS

- A. Ratify the payment of claims through the periods ending (enclosures):

Fund	Period Ending October 2024	Special Payment October 2024	Period Ending November 2024
General	\$ 49,776.73	\$ 30,202.66	\$ 28,863.81
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 49,776.73	\$ 30,202.66	\$ 28,863.81

Fund	Period Ending December 2024	Period Ending January 2025	Period Ending February 2025
General	\$ 43,303.93	\$ 9,611.90	\$ 14,717.11
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 43,303.93	\$ 9,611.90	\$ 14,717.11

Fund	Period Ending March 2025	Period Ending April 2025	Period Ending May 2025
General	\$ 24,228.86	\$ 38,234.20	\$ 13,987.37
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 24,228.86	\$ 38,234.20	\$ 13,987.37

- B. Review and accept the unaudited Financial Statements (enclosure).
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- C. Review and consider approval of 2024 Audit and authorize execution of Representations Letter (draft audit – enclosed).
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#### V. LEGAL MATTERS

- A. Review and ratify approval of Eligible Governmental Entity Agreement between the District and Colorado Statewide Internet Portal Authority for Website Hosting Services (enclosure).
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- B. Discuss Website Accessibility and Engagement of Consultant for Document Remediation Services.
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#### VI. CAPITAL IMPROVEMENTS

- A. Discuss status of development.
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- B. Discuss status of the Circle Point Park Improvement Project.
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VII. OTHER MATTERS

- A. 

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- VIII. ADJOURNMENT: **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
OCTOBER 8, 2025.**