

NBC METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • Fax: 303-987-2032
<https://nbcmetrodistrict.com>

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Charles D. Foster
Erika Kelley (Coming)
Joseph Zanone
VACANT
VACANT
Peggy Ripko

Office:

President
Treasurer
Assistant Secretary

Secretary (not an elected position)

Term/Expiration:

2027/May 2027
2027/May 2027
2025/May 2025
2027/May 2027
2025/May 2025

DATE: Wednesday, October 9, 2024

TIME: 3:00 p.m.

PLACE: Zoom Meeting: The meeting can be joined through the directions below. *
* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial in: 1-719-359-4580

I. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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II. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.
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- B. Approve Agenda, confirm location of the meeting and posting of meeting notice.
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- C. Review and approve the Minutes of the June 5, 2024 Regular Meeting (enclosures).
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- D. Discuss business to be conducted in 2025 and location of meetings. Schedule regular meeting dates (suggested dates are June 4, 2025 and October 8, 2025 at 3:00 p.m. via Zoom Meeting) and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices (enclosure).
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E. Insurance Discussion

1. Cyber Security and Increased Crime Coverage.

2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

3. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2025.

- F. Discuss Website Accessibility matters and establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
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III. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda (enclosures).

- Ratify approval of the Service Agreement between the District and Modern Electric LLC., for Monument Signage Power.
- Ratify approval of Change Order No. 1 to the Service Agreement for 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Tree Wrap in the amount of \$1,586.00.
- Ratify approval of Change Order No. 2 to the Service Agreement for 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Tree Wrap in the amount of \$1,035.00.
- Ratify approval of Change Order No. 4 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for the Annual Floral Program, in the amount of \$7,018.00.
- Ratify approval of Change Order No. 5 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings,

- LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Mulch Addition in the amount of \$26,215.00.
- Ratify approval of Change Order No. 6 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Landscape Bed Renovation in the amount of \$3,470.00.
 - Ratify approval of Change Order No. 7 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for New Irrigation Zones in the amount of \$12,935.00.
 - Ratify approval of Change Order No. 8 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Cobble Stone Bed Renovations in the amount of \$24,478.00.
 - Ratify approval of Change Order No. 9 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Mulch Addition in the amount of \$29,109.00.
 - Ratify approval of Change Order No. 10 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for North Side Addition with Sod in the amount of \$31,467.00.
 - Ratify approval of Change Order No. 11 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Damaged Bed Repair in the amount of \$36,915.00.
 - Ratify approval of Change Order No. 12 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Plant Replacement in the amount of \$8,298.00.
 - Ratify approval of Change Order No. 13 to the Service Agreement 2024 Landscape Maintenance Services between the District and Monarch Landscape Holdings, LLC, d/b/a Environmental Designs / Arrowhead Landscape Services, for Flower Bed and irrigation addition in the amount of \$11,431.00.

IV. FINANCIAL MATTERS

- A. Ratify the payment of claims through the periods ending (enclosures):

Fund	Period Ending Jun. 30, 2024	Period Ending Jul. 31, 2024	Period Ending Aug. 31, 2024	Period Ending Sept. 30, 2024
General	\$ 44,339.07	\$ 63,265.99	\$ 79,810.62-	\$ 44,438.64
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 44,339.07	\$ 63,265.99	\$ 79,810.62	\$ 44,438.64

- B. Review and accept the unaudited Financial Statements through the period ending June 30, 2024, Schedule of Cash Position dated September 12, 2024 (enclosure).

- C. Consider engagement of outside Accountant for preparation of 2024 Audit (to be distributed).

- D. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.

- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary AV, Resolutions and draft 2025 Budget (to be distributed)).

- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (to be distributed).

- H. Consider appointment of the District Accountant to prepare the 2026 Budget and set the date for a Public Hearing to adopt the 2026 Budget for October 8, 2025, at 3:00 p.m., to be held via teleconference.

V. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

- C. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
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- D. Discuss and consider approval of Engineer's Report and Certification #08 prepared by Ranger Engineering, LLC, and the Reimbursable Costs (to be distributed).
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- E. Review and consider approval of Service Agreement for 2024-2025 Snow Removal Services between the District and Environmental Designs, LLC (to be distributed).
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- F. Review and consider approval of Service Agreement between the District and Apex Sign Co LLC d/b/a AD Light Group (to be distributed).
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VI. OPERATIONS AND MAINTENANCE

- A. _____

VII. CAPITAL IMPROVEMENTS

- A. Discuss status of development.
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- B. Discuss status of the Circle Point Park Improvement Project.
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VIII. OTHER MATTERS

- A. _____

- IX. ADJOURNMENT: **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.